

# SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

**MEETING:** Board of Directors  
**DATE:** July 9, 2009  
**TIME:** 7:00 pm  
**LOCATION:** Resource Centre, Headquarters Conservation Area

**CHAIR:** Doug Freiburger

**DIRECTORS PRESENT:** John Bell, Gord Campbell, Luke Charbonneau, Anne Eadie, Iain Forbes, Dan Gieruszak, Peter Hambly, Ron Hewitt, Tom Kuglin, Manley Risk, Dan Sullivan, Ralph Winslade, Carl Zettel

**DIRECTORS ABSENT:** Jack Riley

**OTHERS PRESENT:** Jim Coffey, General Manager/Secretary-Treasurer  
Gary Senior, Senior Manager, Environmental Planning & Regulations  
Jim Penner, Manager, Forestry  
Don Smith, Project Manager, Drinking Water Source Protection  
Laura Molson, Manager, Accounting  
Jo-Anne Harbinson, Manager, Water Resources & Stewardship Services  
Bonnie Sherman, Executive Secretary  
Don Pearson, General Manager, Conservation Ontario  
Members of the Press

## 1. ADOPTION OF AGENDA

Ron Hewitt requested that a Property & Building Committee meeting review be added to the agenda, prior to Planning Agreement, under Matters Arising from the Minutes.

### **MOTION #G09-70**

Moved by Tom Kuglin  
Seconded by Gord Campbell  
THAT the agenda be adopted as amended.

**Carried**

## 2. DECLARATION OF PECUNIARY INTEREST

No person declared a pecuniary interest relative to any item on the agenda.

GUEST SPEAKER – DON PEARSON, GENERAL MANAGER, CONSERVATION ONTARIO

Don Pearson, General Manager of Conservation Ontario, attended the Board of Directors meeting to update Directors on a number of issues currently being addressed by Conservation Ontario.

High on their priority list is a reinvestment strategy. Conservation Ontario is undertaking an economic business case that will be presented to the Ministry of Natural Resources. Discussions are also underway with AMO. The aim of the strategy is to show the Ministry how the reinvestment is preventative and will lead to a large financial saving in the future.

3. MINUTES OF BOARD OF DIRECTORS MEETINGS – May 7 & June 3, 2009

During discussion regarding the Administration Resolutions, the discretionary powers of the Chair were raised and examples were given as to the rare circumstances that might occur. It was also explained that this was not considered to be normal business but on rare and exceptional occasions only.

**MOTION #G09-71**

Moved by Anne Eadie

Seconded by Carl Zettel

THAT the minutes of the Board of Directors meetings, held on May 7 and June 3, 2009, be adopted as circulated.

**Carried**

4. MATTERS ARISING FROM THE MINUTES

Property & Building Committee Meeting – Report

The Property & Building Committee met prior to this Board meeting. As approved at the June 3, 2009 Board meeting, the Authority has made a submission to the federally-funded Community Adjustment Fund in an attempt to obtain grant funding to construct a new Administrative Office. Indications are that applicants will be advised by mid-July as to their success in obtaining funding. Should the Authority be successful in their bid to obtain a grant for building construction, they will need to move very quickly to commence the work, including design, as one of the conditions of funding approval is the work must be completed by March 31, 2010.

The Board of Directors does not officially meet again until early October and the Property & Building Committee is requesting the full Board of Directors consider their recommendation to approve construction of a new Administrative Office and, should funding approval be received in the near future, to immediately proceed to tender for a Design/Build contract.

**MOTION #G09-72**

Moved by Luke Charbonneau

Seconded by Tom Kuglin

THAT the Board of Directors agree to construct a new Administrative Office on the current Headquarters lands, at a total estimated cost of \$2.4 million, pending receipt of the Community Adjustment Fund grant, and further

THAT staff be directed to put out a call for tenders for a Design/Build contract for the Administrative Office project, and further

THAT the Board of Directors hereby delegate responsibility of the project to the Property & Building Committee and recommend approval of the tender to the full Board of Directors.

**Carried**

Planning Agreement

At the May 7, 2009 Board of Directors meeting, Gary Senior reported that a draft agreement had still not been received from the three remaining municipalities. Hence, the Board of Directors passed a motion authorizing staff to invoice these municipalities a special levy fee for the costs incurred.

Mr. Senior has since discovered that a draft agreement was actually received by the Authority but was unacceptable, as the draft did not indicate any reference to the collection of fees.

Discussions have since ensued with the municipalities' representative, Mr. Mike Dunlop of the Town of Hanover, with the result being that the three municipalities have now decided that individual municipal agreements are now their preference.

The Board of Directors agreed that their motion of May 7, 2009 to invoice the individual municipalities for planning costs will stand, until agreements have been finalized.

Administration Resolutions – Update

A copy of Report #4a, entitled Administration Resolutions, is appended to the office copy of these minutes.

The Board of Directors agreed that the Executive Committee should not be considered as the "Officers" of the Corporation. It was agreed that the "Officers" should be the Chair, 1<sup>st</sup> Vice Chair, the General Manager/Secretary-Treasurer and the Manager of Accounting. The "Signing Officers" shall remain the same as well.

Staff was instructed to make the appropriate changes to the Report #4a recommendation and present the changes to the next Board of Directors meeting in October.

Work Camp – Update

A copy of Report #4b, entitled Power Work Camp – Update, is appended to the office copy of these minutes.

Staff was recently contacted by the work camp organizers regarding the possible need for a laydown area for equipment storage. They agreed that, if required, the rental costs will be adjusted to reflect the additional rental space.

Fine tuning of the final agreement will be made, in particular with regard to insurance liability, contract renewal, the payment of first and last month's rent, and the possible need for additional space for a laydown area for equipment.

**MOTION #G09-73**

Moved by Ron Hewitt

Seconded by Ralph Winslade

THAT the July 9, 2009 staff report on the update of the Power Work Camp proposal be received, and further THAT the Board of Directors approve the location north of the maintenance complex, at the Headquarters Conservation Area as the site for the proposed Power Work Camp, and further THAT the Board of Directors approve the components of the lease agreement, and further THAT the approval be subject to the execution of a suitable agreement between the Conservation Authority and the Power Work Camp, approved by senior management.

**Carried**

Community Adjustment Fund

As previously addressed, submission has been made to the Community Adjustment Fund in an attempt to obtain funding for the construction of a new Administrative Office. Notification as to whether funding has been approved is expected by mid-July, at which time, if funding is received, tendering of the project will commence immediately.

5. CORRESPONDENCE

Municipality of Arran-Elderslie – endorsing Town of Saugeen Shores resolution regarding the future direction of the Conservation Authority – referred to Strategic Plan process

Township of Huron-Kinloss - endorsing Town of Saugeen Shores resolution regarding the future direction of the Conservation Authority – referred to Strategic Plan process

Municipality of Brockton – expressing concern regarding delays in SVCA approval process – see SVCA response correspondence

Newspaper clipping – highlighting Municipality of Brockton's concerns regarding delays in SVCA approval process – see SVCA response correspondence

SVCA response to Municipality of Brockton – regarding potential development projects in Mun. of Brockton  
- noted & filed

Dan Gieruszak, the Authority's municipal representative from the Municipality of Brockton, has advised his fellow councilors that, should they hear about any outstanding issues regarding the Authority they are to direct their concerns to him, who will, in turn, contact the General Manager/Secretary-Treasurer for a response. He has also advised that he has a report going to Council regarding the Authority's Strategic Plan process and the need for better communication between the two organizations.

Several other Directors expressed their frustration, noting they feel the Authority is being wrongly tarnished in the Press for issues that are not Authority driven. It was noted that it is not the Authority's policy to react in the Press.

Boglaw Bulletin – May 2009 – re New Reporting Requirements for Critical Injuries – referred to Authority's Health & Safety Committee

Canadian Food & Inspection Agency – providing an update on the progress of the Emerald Ash Borer in Ontario – noted & filed

Municipality of Brockton – accepting the Walkerton Flood Plain Mapping Project 2007/08 reports and related flood line maps – noted & filed

Article from The Rural Voice – “Pay Me Now or Pay Me Later”, regarding impact of climate change of the farming industry – noted & filed

Denis Daoust – thanking SVCA Forestry staff for their outstanding customer service and professionalism and thanking them for their dedication and hard work – noted & filed

## 6. REPORTS

### Chair & Conservation Ontario

Trees Ontario has signed an agreement with the Province of Ontario regarding the 50 Million Tree Program. Several challenges are limitations of staff, properties or availability of stock from nurseries. Conservation Authorities plant approximately 70 percent of trees under this program. The target is to reach 10 million trees a year, up from the current two million. The target is also to reach 30 percent of landscape in a natural state.

In 2010 Conservation Ontario will be reviewing its Strategic Plan and setting directions for the next three years in order to support and highlight the roles of Conservation Authorities in the managing of Ontario's natural resources.

The Ministry of Natural Resources will be posting its Dam Safety Program Regulations on the EBR in the near future. Affected municipalities should review the Regulations as monetary implications will be involved.

### Finance Report

A copy of Report #6a, entitled Financial Reports, is appended to the office copy of these minutes.

## **MOTION #G09-74**

Moved by Peter Hambly

Seconded by Luke Charbonneau

THAT the Financial Report to May 31, 2009 be accepted as distributed, and further

THAT the Accounts Payable, totaling \$1,344,798.45 for April, May and June 2009, be approved for payment.

**Carried**

Program Report

A copy of Report #6b, entitled Program Report, is appended to the office copy of these minutes.

**MOTION #G09-75**

Moved by Tom Kuglin

Seconded by Dan Gieruszak

THAT the Program Report be approved as presented, and further

THAT the Permits as identified in Report #6b and dated July 9, 2009, be approved by the Board of Directors.

**Carried**

Foundation Report

A copy of Report #6c, entitled Saugeen Valley Conservation Foundation, is appended to the office copy of these minutes.

Forest Festival Committee Meeting Minutes – March 30, 2009

A copy of these minutes was provided for the Board of Directors' information.

**MOTION #G09-76**

Moved by Dan Sullivan

Seconded by Dan Gieruszak

THAT the minutes of the Forest Festival Committee meeting, held on March 30, 2009, be received.

**Carried**

7. NEW BUSINESS

2009 Insurance

A copy of Report #7a, entitled 2009 Insurance Renewal, is appended to the office copy of these minutes.

**MOTION #G09-77**

Moved by Ralph Winslade

Seconded by Luke Charbonneau

THAT the Authority's 2009/2010 insurance coverage be renewed with Aon Reed Stenhouse Inc. at the quoted premium of \$71,800 plus applicable taxes.

**Carried**

Durham Tennis Court Property

A copy of Report #7b, entitled Proposed Durham Tennis Court Sale/Purchase, is appended to the office copy of these minutes.

**MOTION #G09-78**

Moved by Peter Hambly

Seconded by Anne Eadie

THAT the July 9, 2009 staff report on the proposed sale of the Durham Tennis Court lands be received; and further

THAT the Saugeen Valley Conservation Authority dispose of the property known as part of BLOCK 'C' Edge's Survey, and a part of Lots 14 & 15 north of Lambton Street East, in the Town of Durham, in the Municipality of West Grey, in the County of Grey being registered in the Registry Office as no. 87961, being occupied by the "Durham Tennis Courts", being an area of approximately 0.38 acres or approximately 1,535 sq. m, and further

THAT the property be deemed to be surplus to the needs of the Authority, and identified as furthering the objectives of the Authority, and further

THAT the Authority apply to the Minister of Natural Resources for approval for disposition, pursuant to Section 21 (c) of the Conservation Authorities Act R.S.O. 1990, and further

THAT this approval be subject to the execution of a sale/purchase agreement between the Conservation Authority and the Municipality of West Grey and approval of the Minister of Natural Resources.

**Carried**

SWOOP 2010

A copy of Report #7c, entitled SWOOP 2010, is appended to the office copy of these minutes.

The Drinking Water Source Protection Committee has signed a Letter of Intent that would cover the Saugeen Valley and Grey Sauble Conservation Authorities' jurisdictions as well as the Municipality of Northern Bruce Peninsula. It was suggested the individual Authorities need not sign a Letter of Intent when they would already be covered under the Drinking Water program.

**MOTION #G09-79**

Moved by Dan Gieruszak

Seconded by John Bell

THAT the Saugeen Valley Conservation Authority agree in principle to becoming a partner to the SWOOP 2010 Imagery project, with final approval pending notification of project costs.

**Carried**

8. OTHER BUSINESS

A letter was received from David Hawkins, of David Hawkins Line Service, expressing interest in re-developing power at the Old Hydro Dam, outside of Walkerton. He is requesting permission from the Authority to enter onto the property to conduct feasibility research. Permission was granted.

There being no further business, the meeting adjourned at 9:40pm on motion of Gord Campbell.

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Doug Freiburger  
Chair

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Bonnie Sherman  
Executive Secretary