

# SAUGEEN VALLEY CONSERVATION AUTHORITY

# MINUTES

Conservation through Cooperation

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**MEETING:** Authority Meeting  
**DATE:** Tuesday May 15, 2018  
**TIME:** 7:00 p.m.  
**LOCATION:** Administration Office, Formosa

**CHAIR:** Luke Charbonneau

**MEMBERS PRESENT:** John Bell, Robert Buckle, Mark Davis, Barbara Dobreen, Kevin Eccles, Brian Gamble, Wilf Gamble, Dan Gieruszak, Stewart Halliday, Steve McCabe, Sue Paterson, Mike Smith

**ABSENT WITH REGRETS:** Maureen Couture, Andrew White

**OTHERS PRESENT:** Wayne Brohman, General Manager/Secretary-Treasurer  
Erik Downing, Manager, Environmental Planning & Regulations  
Matt Armstrong, Regulations Officer  
Les McKay, Manager, IT  
Candace Hamm, Environmental Planning Coordinator  
John Callaghan, Delegate  
Janice Hagan, Recording Secretary

Chair Luke Charbonneau called the meeting to order at 7:03 p.m.

## 1. Adoption of Agenda

Barbara Dobreen requested that the agenda be re-ordered by moving item # 6 [Correspondence] up to #5 to accommodate her leaving early.

### **MOTION #G18-55**

Moved by Barbara Dobreen

Seconded by Sue Paterson

THAT the agenda be adopted as amended.

**CARRIED**

## 2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

**3. Minutes of the Authority Meeting – March 20, 2018**

**MOTION #G18-56**

Moved by Dan Gieruszak

Seconded by Robert Buckle

THAT the minutes of the Authority meeting held on March 20, 2018, be approved as circulated.

**CARRIED**

**4. Presentations**

**a. Administrative Review of Completeness of Permit Application**

Chair Charbonneau reminded the members that the purpose of the presentation is to evaluate whether or not the two applications submitted by John Callaghan are complete and is not to discuss the merits of the applications; discussion should reflect this determination. Erik Downing introduced the Administrative Review of the applications from John Callaghan, 249 Miramichi Bay Rd, Town of Saugeen Shores. He told the Members that the SVCA Policies Manual gives direction to staff regarding whether or not an application is complete. Matt Armstrong summarized the details of the staff report. Staff have determined that the applications requires a slope stability geotechnical report and a dynamic beach study before being considered complete.

John Callaghan, Delegate, told the Authority that the property had been in the family since the 1950's. He distributed several maps to the Authority which showed the property and pointed out that in previous years, the neighbouring property had been granted permits by SVCA for similar building structures and were not required to obtain studies. He asked the Authority to exercise discretion regarding the requested studies since they are costly to have done if a consultant can be found to do the work.

After discussion the following motion was passed:

**MOTION #G18-57**

Moved by Dan Gieruszak

Seconded by Mike Smith

THAT the Authority considers the permit applications by John Callaghan with respect to 249 Miramichi Bay Rd, RP3R6846 Part 1, Pt Lot 60 Lake Range, Geographic Township of Saugeen, Town of Saugeen Shores, to be complete.

**CARRIED**

The Chair clarified that the motion does not approve the permit but rather it allows the application to proceed into the normal process.

John Callaghan left the meeting at 7:35 p.m.

**5. Correspondence**

- Email from Steve McCabe, copying the correspondence from the Ministry of the Environment and Climate Change written to The Township of Wellington North, regarding conservation authorities funding and revenues, was **noted and filed**.
- Correspondence from the Township of Southgate regarding their Resolution #2018-223, requesting that the SVCA prepare a best practice review related to SVCA operations and powers being exercised, was further discussed by the members. Barbara Dobreen presented a history of the resolution and requested that a meeting be arranged between the SVCA Executive committee and representatives from the Township of Southgate. After discussion the following motion was passed:

**MOTION #G18-58**

Moved by Barbara Dobreen

Seconded by Steve McCabe

THAT the Authority receive correspondence as information; and further

THAT a meeting be arranged between SVCA Executive committee and representatives from the Township of Southgate.

**CARRIED**

Barbara Dobreen left the meeting at 8:05p.m.

- Correspondence from the Ministry of Natural Resources and Forestry, thanking SVCA for the 2017 Annual Report and commending staff for continued efforts and diligence in advocating for the enhanced protection of natural resources, was **noted and filed**.
- Letters [3] of correspondence from Carolyn Walker, Municipality of Arran-Elderslie, Clive Card, Town of Paisley, and Lewis Coffman, Town of Paisley, regarding Hunting at the Saugeen Bluffs Campground, were discussed by the members, and the following motion was passed:

**MOTION #G18-59**

Moved by Mark Davis

Seconded by John Bell

Whereas Administration Resolution #31 states that “after a question has been decided, any Member who voted thereon may, with majority consent at any regular meeting of the Authority thereafter, move for reconsideration of the question”;

THAT the Authority agrees to reconsider the matter of hunting at the Saugeen Bluffs Conservation Area at the next scheduled Authority meeting.

**CARRIED**

**6. Matters Arising from the Minutes**

**a. Huron-Kinloss Comprehensive Zoning By-Law**

The report submitted by Candace Hamm was discussed by the members. Some frustrations were expressed by several members with respect to differences between municipal and authority mapping lines. The Chair told the Authority that staff have completed massive amounts of work on the Zoning by-law recommendations and comments.

**b. Regulation Mapping [Teeswater/Walkerton]**

Erik Downing updated the Authority on the public meetings which took place in Teeswater and Walkerton. The meetings had been advertised and posted for a month but only 1 individual attended in Teeswater and approximately 7 or 8 attended in Walkerton. Dan Gieruszak thanked staff for planning the meetings and has since received comments from several people requesting a second meeting in Walkerton. Staff were directed to arrange a second public information session for the Walkerton mapping.

**MOTION #G18-60**

Moved by Mike Smith

Seconded by Kevin Eccles

That the Authority endorse the revised regulation mapping for the geographic Town of Walkerton and surrounding area as facilitated by the 2009 Walkerton Floodplain Mapping Update Project pursuant to Ontario Regulation 169/06, as amended (Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation) in accordance with Section 28 of the Conservation Authorities Act, R.S.O, 1990, Chap. C. 27.

**DEFERRED**

**MOTION #G18-61**

Moved by Steve McCabe

Seconded by John Bell

That the Authority endorse the revised regulation mapping for the geographic Village of Teeswater and surrounding area as facilitated by the 2017 Teeswater Floodplain Mapping Update Project pursuant to Ontario Regulation 169/06, as amended (Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation) in accordance with Section 28 of the Conservation Authorities Act, R.S.O, 1990, Chap. C. 27.

**CARRIED**

A coffee break was called at 8:35 p.m. and the meeting was resumed at 8:48 p.m.

**c. File Tracking System Demonstration**

Les McKay demonstrated the File Tracking System for use by the Planning & Regulations department.

**d. Agricultural Advisory Committee Appointments**

**MOTION #G18-62**

Moved by Kevin Eccles

Seconded by John Bell

THAT the following representatives, be appointed to the Agricultural Advisory Committee for 2018:

- Ken Bridge, Bruce County Federation of Agriculture
- Steve Ernewein, Bruce County Federation of Agriculture
- Michael Ryan, Grey County Federation of Agriculture
- Paul Wettlaufer, Grey County Federation of Agriculture
- Adam Garniss, Huron County Federation of Agriculture
- Gord Flewwelling, Wellington County Federation of Agriculture
- Gerald Poechman, Christian Farmers Federation of Ontario
- Dale Pallister, Additional representative form the agricultural community

**CARRIED**

**7. Reports**

**a. Finance Report**

The GM/S-T presented the Finance report and noted several items. Salaries were down in Planning & Regulations since many of the department staff had been sent for Flood watch duty for several days in February. Campground reservations have been taking place earlier than usual which may have contributed to higher than expected revenues in the campgrounds. Expenses are on schedule. There was no further discussion.

**MOTION #G18-63**

Moved by John Bell

Seconded by Sue Paterson

THAT the Financial Report to March 31, 2018 be accepted as distributed and further;

THAT the Accounts Payable, totaling \$277,845.82 be approved as distributed.

**CARRIED**

**b. Program Report**

The GM/S-T noted that information regarding seasonal staff grant funding at the Durham CA has not been received from the Canada Summer Jobs program. He also noted that SVCA was not successful in the application for funding from MNRF through WECl. This was to be used for upgrading a storm water outlet in the Walkerton dyke and for concrete repairs to the Durham dam. There was no further discussion.

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**MOTION #G18-64**

Moved by Brian Gamble

Seconded by Steve McCabe

THAT the Program Report be received as information.

**CARRIED**

**c. Minutes of the Forestry Committee – February 18, 2018**

**MOTION #G18-65**

Moved by Robert Buckle

Seconded by Wilf Gamble

That the minutes of the Forestry Committee, February 18, 2018 be received as circulated.

**CARRIED**

**d. Draft Minutes of the Forestry Committee – March 20, 2018**

The draft minutes of the Forestry Committee, March 20, 2018 were **noted and filed**.

**e. Planning & Regulations Actions Items**

The GM/S-T was directed to add the Township of Southgate concerns to the Action Items priorities. There was no further discussion.

**8. New Business**

**a. Grey Bruce Forestry Services**

The GM-S/T reviewed the Grey Bruce Forestry Services report and noted that the Forestry Committee recommends that the name Grey Bruce Forestry Services be removed from use and that SVCA establish an independent Forestry service apart from GSCA. After discussion the following motion was passed:

**MOTION #G18-66**

Moved by Steve McCabe

Seconded by John Bell

THAT the Authority advise the Grey Sauble Conservation Authority of its desire to dissolve the Grey Bruce Forestry Service; and further

THAT the Authority establish its own independent Forestry service.

**CARRIED**

**9. Other Business**

**a. Memorandum of Understanding – Planning Services Update**

The GM/S-T outlined the key requested agreements by Grey County:

1. Pre-consultation process involvement by SVCA prior to formal application
2. Communications & issues resolution protocol
3. Agreement of SVCA suggested fee increases as this would be less expensive than hiring a consultant.
4. Continue to send planning files to SVCA whether or not they are in the regulated area.

The Authority members agreed with the suggested addition of the pre-consultation process and communication and issues resolution protocol. The members decided to continue discussion with respect to point #4 at the next meeting.

**b. Planning & Regulations Customer Service Update**

There was no discussion.

**c. News Articles**

The GM/S-T submitted articles from local newspapers regarding the SVCA for the purpose of keeping the Authority members up to date on current events.

**d. Meeting Time Change**

The time of the next scheduled Authority meeting has been changed from 7:00 p.m. to 1:00 p.m. The date remains on July 17, 2018.

There being no further business, the meeting adjourned at 10:07 p.m. on motion of Steve McCabe.

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Luke Charbonneau  
Chair

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Janice Hagan  
Recording Secretary