

# SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

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**MEETING:** Authority  
**DATE:** Tuesday February 21, 2017  
**TIME:** 1:00 pm  
**LOCATION:** Administration Office, Formosa

**CHAIR:** Dan Gieruszak

**MEMBERS PRESENT:** John Bell, Robert Buckle, Mark Davis, Barbara Dobreen, Kevin Eccles, Brian Gamble, Wilf Gamble, Stewart Halliday, Sue Paterson

**MEMBERS ABSENT WITH REGRET:** Luke Charbonneau, Maureen Couture, Steve McCabe, Mike Smith, Andrew White

**OTHERS PRESENT:** Wayne Brohman, General Manager/Secretary-Treasurer  
Erik Downing, Manager, Environmental Planning & Regulations  
Laura Molson, Manager, Accounting  
Jim Penner, Manager, Forestry  
Gary Senior, Sr. Manager, Flood Warning & Land Management  
Shannon Wood, Manager, Communications  
Catherine Dickison, Chair, Saugeen Valley Conservation Foundation  
Janice Hagan, Recording Secretary  
Guests and Members of the Public

In the absence of the Chair, Vice-Chair Dan Gieruszak assumed the position and called the meeting to order at 1:03pm.

## 1. Adoption of the Agenda

### **MOTION #G17-37**

Moved by Barbara Dobreen  
Seconded by Wilf Gamble  
THAT the agenda be adopted as presented.

**Carried**

## **2. Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

## **3. Minutes of the Authority Meeting – January 13, 2017**

### **MOTION #G17-38**

Moved by Stewart Halliday

Seconded by John Bell

THAT the minutes of the Authority meeting, held on January 13, 2017 be approved as circulated.

**Carried**

## **4. Staff Recognition**

The following Staff Appreciation Awards were presented by Dan Gieruszak to Long Serving employees of SVCA:

- Fifteen Year Service Award (Plaque): Catherine Billings, Communications Assistant [*in absentia*]
- Ten Year Service Award (Plaque): Candace Hamm, Environmental Planning Coordinator
- Five Year Service Award (Plaque): Dale Schaefer, Accounting Clerk [*in absentia*]
- Five Year Service Award (Plaque): Julie Henhoeffler

## **5. Volunteer and Sponsor Appreciation**

The following major sponsors of SVCA were recognized by Dan Gieruszak, and representatives in attendance were presented with a plaque for their financial contribution to SVCA:

B&L Farm Services, Bruce Power, Cedarwell Excavating, Enbridge, Great Lakes Guardian Community Fund, Grey Bruce Sustainability Network, GSS Engineering, Henry Equestrian Insurance Brokers, John Sutherland & Sons Ins., Lake Huron Fishing Club, MEI Paving, Morry's Trailer Sales, Ontario Ministry of Agriculture, Food & Rural Affairs, RBC Foundation – Bluewater Fund, Shore to Shore Glass Mirror, TD Friends of the Environment.

The following major volunteers (over 100 hours) of SVCA were recognized and those in attendance were presented with a framed photograph by Dan Gieruszak and Catherine Dickison, Chair Saugeen Valley Conservation Foundation:

Bob Zettel, Brian Oberle, Bruce Co. Campers, Bryce Johnston, Carol & Dave Kraft, Chesley Saddle Club, Catherine Dickison, Ed & Betty Moric, Gary Senior, Jack MacLeod, Jim Leask, Jim & Barb Potts, John & Jeanne Kuntz, Keith & Gladys Hodgins, Kincardine Ski Club, Lin & Les Fleming, Lucy Luyten, Marlene Montag, Maryanne Kroetsch, Melissa Henkusens, Ontario Steelheaders Association, Ruby McCracken, Sam Fraser, Sharon Yorke, Stuart Byers, The Gilroy Family, The Martin Family, The Shelley Family.

The following SVCF major sponsors were recognized by Catherine Dickison, SVCF Chair and representatives in attendance were presented with a plaque:

Bruce Power, CRS, Grants Independent, Hi-Berry Farms, Love's Sweetness Maple Syrup, Ontario Power Generation, Ross Young Bus Lines, The Post, Trillium Mutual Insurance Company.

## 6. Matters Arising from the Minutes

- a. Planning & Regulations Appeal Process to be posted on the website

It was noted that the Planning & Regulations Appeal Process has now been posted on the SVCA public website.

- b. Watercourses/Municipal Drains

Erik Downing, Manager, Environmental Planning & Regulations, presented his report clarifying the definition of a 'watercourse' and clarification on the CA's role associated with the Drainage Act. He noted that SVCA uses the DART protocol whenever there appears to be a conflict between the Drainage Act and the Conservation Authorities Act. The Authority Members thanked Erik for the explanation and for preparing the report and asked that it be distributed to Municipal Planning staff. Erik will prepare an explanatory letter to accompany the report.

## 7. Correspondence

- Copy of Letter from Nancy Michie, Municipality of Morris Turnberry, informing SVCA of the re-appointment of Authority member, Robert Buckle was **noted and filed**.
- Letter from Lorie Smith, Program Co-ordinator of Grey Bruce Farmers' Week, thanking SVCA for their support and sponsorship of Beef Day, the Ecological Panel and Crops Day was **noted and filed**.

## 8. Reports

- a. Finance Report

Wayne Brohman reviewed the Finance Report and explained that the 2016 Audited Financial Statement would be presented at the next Authority meeting scheduled for March 21, 2017. He noted that the expenses for the Planning & Regulations program were higher than originally budgeted due to the approved hiring of the new temporary Regulations Officer in November. He also noted that the revenues in the Water Quality program were higher due to the approval of the Student Loan grant and from the Bruce Power agreement. Revenues and expenses for Flood Warning are down since the purchase of software was delayed until 2017. It was noted that the Campgrounds had a strong year as the weather for camping was

Authority Meeting – February 21, 2017

excellent and as well, the new Horse Camping endeavor at the Bluffs was a success. Wayne explained that the budgeted revenues for Authority Forests were low as the tenders for tree cutting were not realized. Jim Penner, Manager, Forestry, explained that even though a work plan had been completed, the bush was not ready for cutting in time. The Grey Bruce Forestry Services had a successful year.

After further discussion the following motion was passed:

**MOTION #G17-39**

Moved by Stewart Halliday

Seconded by John Bell

THAT the Financial Report to December 31, 2016 be accepted as distributed and further;

THAT the Accounts Payable, totaling \$156,764.44 be approved as distributed.

**Carried**

b. Reserves Report

Wayne Brohman explained the Reserves Report and the “to and from” operations and reviewed the notes attached to the report. It was noted that the Auditors would be in attendance at the next scheduled Authority meeting and any questions regarding general practices for reserves and working capital may be directed to them.

**MOTION #G17-40**

Moved by Sue Paterson

Seconded by John Bell

THAT appropriations to and from Reserves as at December 31, 2016 be approved as distributed.

**Carried**

c. Program Report

**MOTION #G17-41**

Moved by Stewart Halliday

Seconded by Wilf Gamble

THAT the Program Report be received as information.

**Carried**

d. Minutes of the Executive Committee Meeting – September 6, 2016

**MOTION #G17-42**

Moved by Kevin Eccles

Seconded by Robert Buckle

THAT the minutes of the Executive Committee meeting, September 6, 2016 be received.

**Carried**

- e. Minutes of the Executive Committee Hearing – November 10, 2016

**MOTION #G17-43**

Moved by Kevin Eccles

Seconded by Barbara Dobreen

THAT the minutes of the Executive Committee Hearing, November 10, 2016 be received.

**Carried**

- f. Planning & Regulations Action Items

The GM/S-T reviewed the Planning & Regulations Action Items chart. He noted that the Planning & Regulations Draft Policies Document had been posted to the website for comments by the public and had been distributed to the counties, municipalities, CA's and to the Agricultural sector. Some comments have been received. It was clarified that only an electronic copy of the latest version had been sent to the Authority members, however several members requested a hard copy.

**9. New Business**

- a. West Grey Swimming Agreement

The GM/S-T told the Authority that the 2011 West Grey Swimming Program Agreement had expired and required renegotiation. SVCA staff were recommending an annual fee of \$2700 which reflected a CPI increase on the base amount of \$2500 over the past five years. West Grey was offering an initial amount of \$2552.50 which is to be subject to the CPI increase annually over the next four years. After discussion the following motion was passed:

**MOTION #G17-44**

Moved by Barbara Dobreen

Seconded by Stewart Halliday

Whereas the Swimming Program agreement dated December 19, 2011, between Saugeen Valley Conservation Authority and the Corporation of the Municipality of West Grey expired December 2016;

THAT the agreement be extended for a further five years with an initial cost to the Municipality of West Grey of \$2,552.50 for the year 2017; and further

THAT this cost be increased each year based on the annual Ontario Consumer Price Index for the following four years thereafter.

**Carried**

- b. 2017 Goals/Initiatives

The GM/S-T reviewed the goals and initiatives for his position as requested by the Authority Members.

**MOTION #G17-45**

Moved by Brian Gamble

Seconded by Sue Paterson

THAT the GM/S-T 2017 Initiatives/Goals be received.

**Carried**

**10. Other Business**

a. Teeswater Floodplain mapping update

Gary Senior informed the Authority that the WSP/MMM Group study on the Teeswater Floodplain mapping had been completed and that the Executive Committee had passed motions accepting the study and adopting the Two Zone Floodway-Flood Fringe Floodplain Management concept in Teeswater. He presented maps showing the edge of the Floodway and Flood Fringe and described the Conventional and Modified Two Zone scenarios. The Chair thanked Gary for all of the efforts of Staff for their work that allows the Two Zone policy in the Teeswater area.

b. Forestry Fee Schedule

The GM/S-T presented the Forestry Fee schedule and told the Authority that the schedule had been approved by the Forestry Committee.

**MOTION #G17-46**

Moved by John Bell

Seconded by Sue Paterson

THAT the 2017 Grey Bruce Forestry Fee Schedule, dated February 8, 2017 be adopted as presented.

**Carried**

Jim Penner reported to the Authority that tenders had been received by the Forestry Committee for the removal of trees. Wayne will be holding discussions with GSCA and Forestry Contractors to get feedback on making the tendering process more attractive.

**MOTION #G17-47**

Moved by Barbara Dobreen

Seconded by Brian Gamble

THAT the Authority approves the tender recommendation put forth by the Forestry Committee with regards to the tenders received February 21, 2017.

**Carried**

c. Conservation Ontario Pre-Budget Submission

This report was for information only and there was no discussion.

d. Planning & Regulations Customer Survey update

The GM/S-T reviewed several of the responses to the Planning & Regulations Customer Survey. The response rate has been steady at approximately 27% and comments are 98% satisfactory. Kevin Eccles told the Members that there are still people who will not fill out the survey due to questions of confidentiality. The GM/S-T assured the members that the survey is completely anonymous unless the respondent gives their name.

e. News Articles

The GM/S-T submitted articles from local newspapers regarding the SVCA for the purpose of keeping the Authority members up to date on current events. There were no questions related to the news articles.

There being no further business, the meeting adjourned at 3:30 pm on motion of Barbara Dobreen.

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Dan Gieruszak  
Acting Chair

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Janice Hagan  
Recording Secretary